

FIG. 1

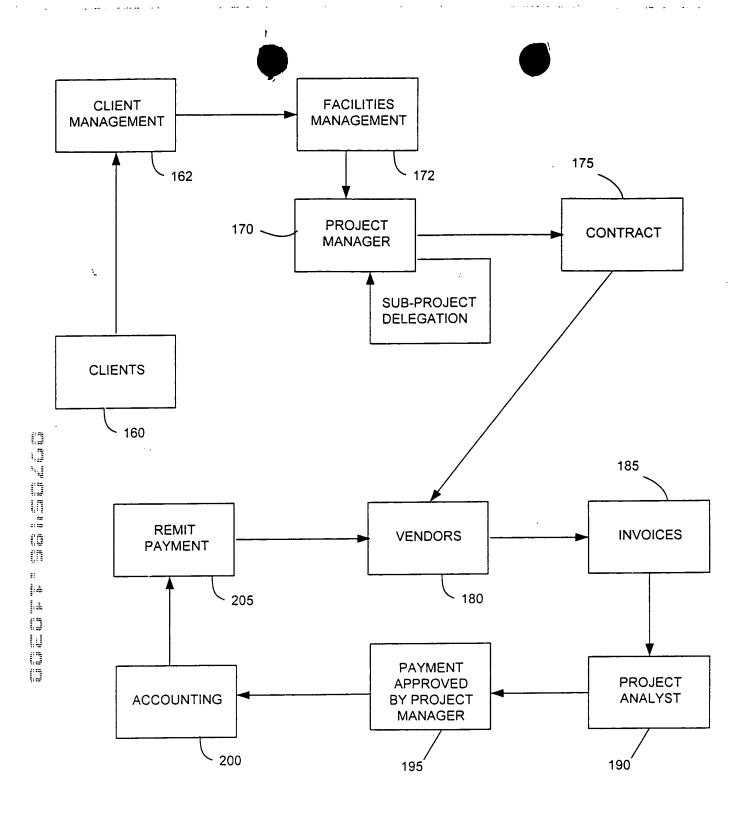
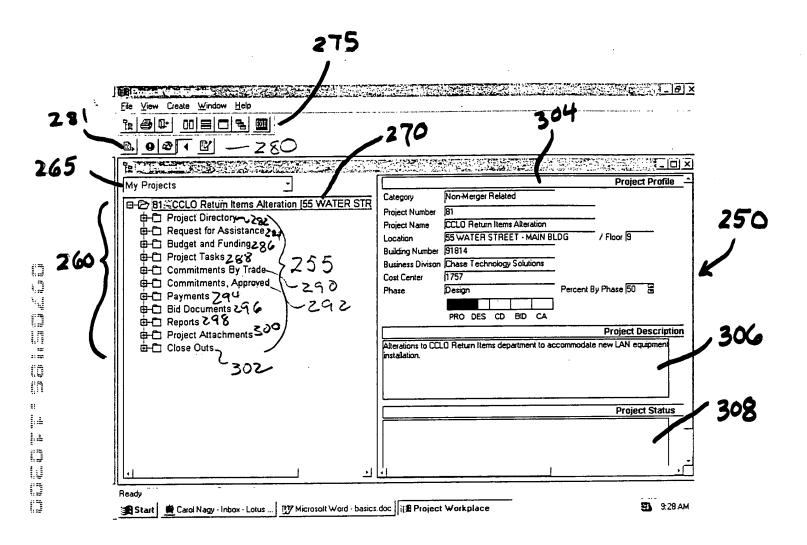


FIG. 2



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FIG. 4

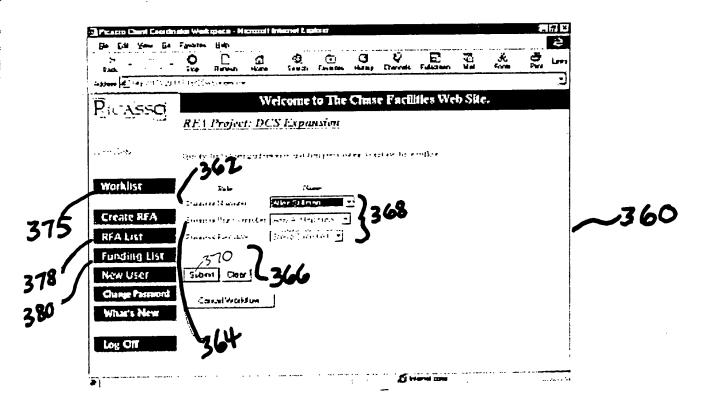


FIG. 5

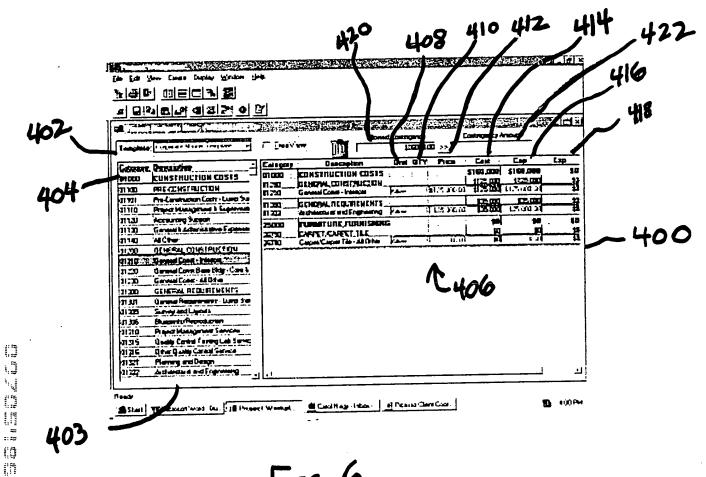


FIG 6

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FIG. 8

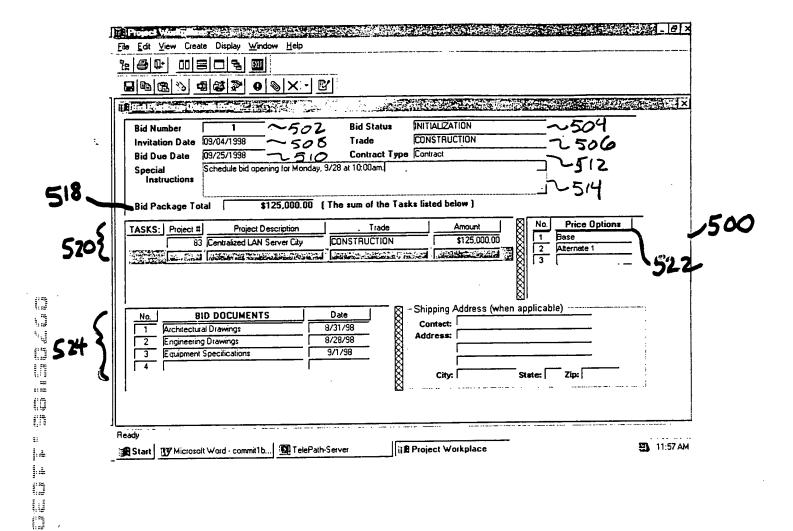


FIG. 9

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M00004352 MIDTOWN CONSTRUCTION IN	\$128,850.00 3	Original bid for Alternate 1 was incomplete wiring). Clarified price for Alternate 1 is \$2,5	(no control 500.		560ر
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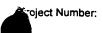
FIG. 11

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FIG. 12







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Project Information

Project Name: ACQ FINANCE

Business Unit: Global Date Prepared: Dec 9, 1999

Building/Floor: 270 PARK AVENUE / 4 Start Date: Dec 1, 1999

Cost Center(s): 03791 Est. Completion Date: Feb 15, 2000

Project Manager: David L Beale

Project Description /Justification

This funding document is submitted to convert a 15 x 20 conference room into an open work area containing files and four new cubicles. The cubicles will accommodate revenue producing staff for Acquisition Finance within the group's existing floor area. Since no existing cubicles are available, these would be purchased new. The \$15,000 capital furniture cost is for these new cubicles. Existing seating will be reused. The construction cost of \$14,000 is for electrical outlet installation, removal of the existing conference room door and partition, and painting all on overtime. The moving cost of \$4,000 includes moving millwork trim and glass panels to the warehouse. The expense furniture cost of \$4,000 includes carpet patching and chair refurbishing.

Remarks FUNDING DOCUMENT - ACQ FINANCE

Budget

Trade Categories	Original	Supplemental	Total
CAPITAL ITEMS:			
Consultants Fees	\$3,000.00		\$3,000.00
Construction Trades	\$14,000.00		\$14,000.0
Carpet			
Furniture/Furnishings	\$15,000.00		\$15,000.0
Equipment	·		
Other (Specify)			
Sub-total	\$32,000.00		\$32,000.00
Contingency Fee(Not to Exceed 10% of Sub-total)	\$2,800.00		\$2,800.00
Sub-total Capital	\$34,800.00		\$34,800.00
TOTAL CAPITAL ESTIMATE	\$34,800.00	<u> </u>	\$34,800.00
XPENSE ITEMS:			
Move/Relocation Costs	\$4,000.00		\$4,000.0
Cleaning			
Furniture/Furnishings	\$4,000.00		\$4,000.00
Miscellaneous	\$1,000.00		\$1,000.00
TOTAL EXPENSE ESTIMATE	\$9,000.00		\$9,000.00
TOTAL EXPENSE ESTIMATE Sub-Total CAPITAL and EXPENSE	\$43,800.00		\$43,800.00
Eunding Cost	\$440.48		\$440.48
	-		
TOTAL PPO JECT ESTIMATE	\$44,240.48		\$44,240.48
TOTAL PROJECT ESTIMATE			

NOTE: Project Totals do not include telecomunication funding.

Approvals

Facility	Department

 Project Manager
 David
 Date: 12/9/1999 10:47 am

 Team Leader
 Henry
 Date: 12/9/1999 11:12 am

 Design & Construction Manager
 Alison
 Date: 12/10/1999 4:14 pm

Business Unit

Client Coordinator Mary Date: 12/15/1999 10:05 am
Business Unit Manager Proxy for Business Unit Manager, Date: 1/18/2000 9:27 am
Business Unit Controller Proxy for Business Unit Controller, Date: 1/18/2000 9:28 am

REBS

Control Unit Etzer Date: 1/18/2000 2:17 pm

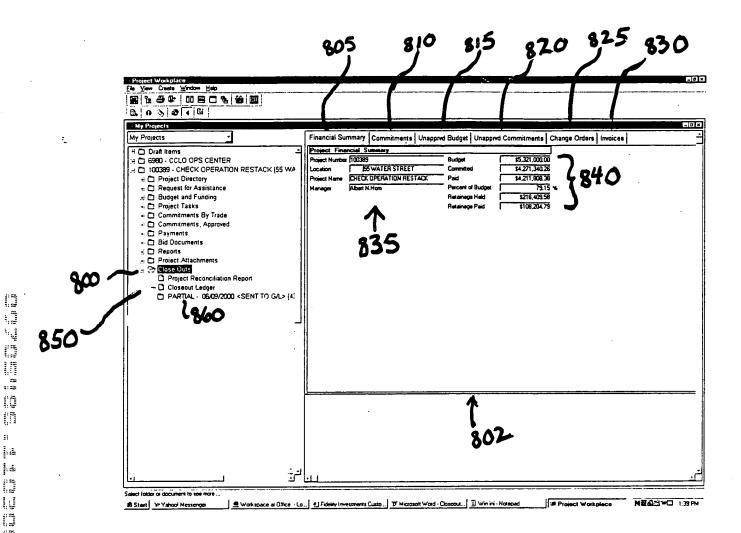
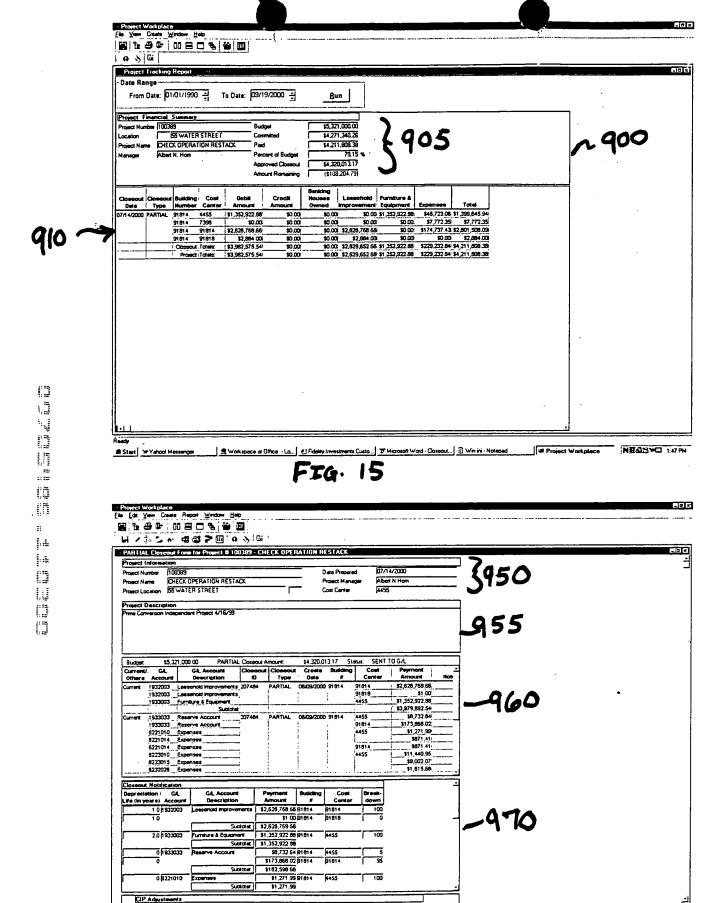


FIG. 14



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